

# UC San Diego Bookstore **EMPLOYMENT APPLICATION FORM**

ucsandiegobookstore.com

**Note to all applicants:** Return completed application form, resume, working availability (copy of your class schedule, extra-curricular activities, etc...) to the Customer Service counter located on the first floor of the UC San Diego Bookstore.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Local Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Job Number: \_\_\_\_\_ Job Title: \_\_\_\_\_

Relatives Employed at UCSD:  Yes  No

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Department: \_\_\_\_\_

Work Study:  Yes  No If "yes" please enter limit amount: \_\_\_\_\_

Prior UC Employment:

Department: \_\_\_\_\_ End Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

## EMPLOYMENT HISTORY

Date (month/year)		Total Years/Months	Firm Name/Address		Position title and description of duties		
Start	End						
Wage		No. hours per week	Telephone				
Start	End		Type of Business		Supervisor	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	Reason for leaving
Date (month/year)		Total Years/Months	Firm Name/Address		Position title and description of duties		
Start	End						
Wage		No. hours per week	Telephone				
Start	End		Type of Business		Supervisor	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	Reason for leaving

Have you ever been convicted of an offense by any court which resulted in imprisonment, probation or a fine of more than \$500? If yes, please describe the circumstances resulting in the conviction, including disposition and dates. You may omit offenses settled in juvenile court or under a welfare youth offender law, any incident sealed under W&I Code Section 781 or Penal Code Section 1203.45 and any conviction specified in Health & Safety Code 11361.5 pertaining to marijuana offenses.

Yes  No \_\_\_\_\_

Are you a GRADUATE student? (check one)  Yes  No

Are you a INTERNATIONAL student? (check one)  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR OFFICE USE ONLY

revised 07/08/15

Student I.D. No. \_\_\_\_\_ Registered: \_\_\_\_\_

HR Approval: \_\_\_\_\_ LP Approval: \_\_\_\_\_